



# 2014, Save the Date !!

## General Show Information

<b>Location</b>	Three Rivers Convention Center 7016 W Grandridge Blvd Kennewick, WA 99336
<b>Show Management</b>	Three Rivers Convention Center / VenuWorks of Kennewick LLC
<b>Booth Price</b>	<b>\$500</b> (special sponsorships available)
<b>Show Dates</b>	Sunday, October 26, 2014
<b>Exhibitor Move-In Hours</b>	Sunday, October 26, 2014 <b>7:00AM-10:00AM</b> <i>*Make move in easy! Bring your own cart/wheels</i>
<b>Public Show Hours</b>	<b>Sunday, October 26, 2014</b> <b>11:00 am to 4:00 pm</b>
<b>Ticket Information</b>	Adults: \$8.00 Children under 3 FREE
<b>Fashion Show Time</b>	One Sassy yet Classy Fashion Show @ <b>1:00PM</b>
<b>Show Coordinator</b>	<b>Heather Breymeyer</b> <b>(509) 737-3705</b>
<b>Exhibitor Move-Out</b>	Sunday, October 26, 2014 <b>4:00pm to 6:00pm</b>
<b>Parking</b>	FREE!
<b>Exhibitor Passes</b>	<b>Will be provided at registration. Two lunches per booth will be provided. Please return lunch order form. Extras can be pre-ordered for menu price.</b>
<b>Advertising</b>	Newspaper, television, radio, local posters and handbills. (subject to potential change)

## 2014 Gold Level Sponsorship Agreement

Business Name: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State/Zip Code: \_\_\_\_\_

Email Address: \_\_\_\_\_

Website: \_\_\_\_\_

### **GOLD Level (2) available: \$1,500.00**

- Name recognition in newspaper and selected radio (if submitted in time for TV, newspaper and radio deadlines)
- Logo on all posters & handbills
- Recognition on screens in Great Hall during event
- PA Announcements
- Link to your website from [www.threeriversconventioncenter.com](http://www.threeriversconventioncenter.com)
- Logo listed on our website
- 20x10 booth space
- Visibility on the marquee on Columbia Center Boulevard
- One Month add space on the Three Rivers Convention Center Website

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

## 2014 Silver Level Sponsorship Agreement

Business Name: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State/Zip Code: \_\_\_\_\_

Email Address: \_\_\_\_\_

Website: \_\_\_\_\_

### SILVER Level (5) available: \$1,000.00

- Name recognition in newspaper and selected radio (if submitted in time for TV, newspaper and radio deadlines)
- Recognition on screens in Great Hall during event
- PA Announcements
- Logo Listed on our website
- 10x10 booth space

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_



## 2014 Table Top Decoration Table Contest

Business Name: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State/Zip Code: \_\_\_\_\_

Email Address: \_\_\_\_\_

Website: \_\_\_\_\_

**Table Top Decoration Contestant Fee: \$25.00**

**(HURRY! Only 10 available!)**

**Printed Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Take a stab at your table decorating skills. Each contestant will receive one oval table and chairs if they so choose. Let your creativity run wild!! We will provide voters boxes so that brides can pick their favorite!!**

**Winner will receive a  
FREE VENDOR BOOTH FOR 2015!!**

**Sunday, October 26, 2014**  
**Exhibitor Agreement**  
**\$500.00**

Company Name: \_\_\_\_\_  
Daytime phone # \_\_\_\_\_ Cell # \_\_\_\_\_  
Applicant Name: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Email: \_\_\_\_\_  
Website: \_\_\_\_\_

**HERO LUNCH SANDWICH**

**HAM \_\_\_\_\_ TURKEY \_\_\_\_\_ VEGETARIAN: \_\_\_\_\_**

**\$13.95 Additional Lunches (2 are provided with booth)**

Payment Amount: \$ \_\_\_\_\_

Payment Method

- Business Check due by Oct. 24, 2014
- Money Order/Cashiers Check
- Visa/Mastercard/AmEx\* due by Oct. 24, 2014

*\*Credit Card Authorization form included – please mail or fax back with contract*

SUBJECT TO THE TERMS AND CONDITIONS SET FORTH ON THIS AGREEMENT, AND ANY ACCOMPANYING ATTACHMENTS, WHICH ARE INCORPORATED INTO AND FROM A PART OF THIS AGREEMENT. UPON ACCEPTANCE BY THREE RIVERS BRIDAL SHOW (HEREAFTER REFERRED TO AS "CENTER"), WE THE UNDERSIGNED, (HEREAFTER REFERRED TO AS "EXHIBITOR") AGREE TO RENT BOOTH SPACE(S) FROM CENTER FOR PARTICIPATION IN THE 2014 THREE RIVERS BRIDAL SHOW. EXHIBITOR AGREES PARTICIPATION IS CONTINGENT UPON PAYMENT IN FULL OF BOOTH SPACE(S) BY October 24, 2014 AND THAT LOCATION AND PLACEMENT OF BOOTH IS ENTIRELY AT CENTER'S DISCRETION.

Exhibitor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**2014 Three Rivers Bridal Show**  
**Credit Card Authorization Form**

Date: \_\_\_\_\_

I, \_\_\_\_\_, authorize the **Three Rivers Convention Center** to incur charges against the credit card listed for the following charges:

\_\_\_\_\_ \$500.00 Booth

\_\_\_\_\_ \$1,000.00 Silver Sponsorship

\_\_\_\_\_ \$1,500.00 Gold Sponsorship

\_\_\_\_\_ \$25.00 Table Decorating Contest

\_\_\_\_\_ \$13.95 Additional Lunches (2 are provided with booth)

NAME OF COMPANY \_\_\_\_\_

Credit Card Number: \_\_\_\_\_

Type: \_\_\_\_\_ American Express                      \_\_\_\_\_ Discover  
          \_\_\_\_\_ Master Card                                      \_\_\_\_\_ Visa

Expiration Date: \_\_\_\_\_                      Billing Zip Code: \_\_\_\_\_

Name as it appears on the Card: \_\_\_\_\_  
(Please print name and company if applicable)

Authorized Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please contact [Heather Breymeyer](mailto:Hbreymer@3riverscampus.com) if you have any questions at:  
[Hbreymer@3riverscampus.com](mailto:Hbreymer@3riverscampus.com) or 509.737.3705  
Please fax completed form to (509) 737-3729

## Three Rivers Bridal Show

### **Bridal Show Payment Policy**

Payment for spaces utilized for the **2014 Three Rivers Bridal Show** will be as follows:

All Deposits are NON-Refundable, NON-Transferable. **EXHIBITOR** agrees to pay 100% of the anticipated charges due to **CENTER** prior to the start time of the event as noted above. Charges incurred above and beyond anticipated are due and payable to **CENTER** upon the receipt of invoice. In the event a booth space is not paid in full prior to show dates, reserved booth space and deposit shall be forfeited at **EXHIBITOR'S** expense. All Payments are to be made payable to the **THREE RIVERS CONVENTION CENTER**. A service charge of \$25.00 will be imposed on any checks returned for non-sufficient funds. **CENTER** will pursue all legal and civil avenues allowable by law to collect the debt. (Please include Exhibitor Name on all checks).

**CHECK PAYMENT DUE NO LATER THAN October 24, 2014.**

**CREDIT CARD PAYMENT DUE NO LATER THAN October 24, 2014.**

### **MAIL TO:**

THREE RIVERS BRIDAL SHOW  
7016 W. GRANDRIDGE BLVD.  
KENNEWICK, WA 99336

### **Event Hours-**

Sunday 10/26/2014 – 7:00 A.M. to 10:00 A.M. – EXHIBITOR MOVE-IN

Sunday 10/26/2014- 11:00 A.M. to 4:00 P.M. – BRIDAL SHOW

Sunday 10/26/2014- 4:00 P.M. to 6:00 P.M. - EXHIBITOR CLEAN-UP/MOVE-OUT

**CENTER:** For the purpose of this agreement, any mention or reference to the "CENTER" means the THREE RIVERS CONVENTION CENTER, KENNEWICK, WA.

**BOOTH:** The exhibitor will be rented an assigned space and an area not to exceed booth boundaries. No displays or signage will be permitted outside this space without written permission from show management. Management reserves the right to change booth assignment.

**RENTAL:** The booth rental is exclusive to the exhibitor whose name appears on this agreement and no portion of the space can be sublet or assigned. The exhibitor shall forfeit his right to the space, all rental monies paid, and upon demand by management, pay any balance owing if the exhibitor fails to occupy, use the space, or have the exhibit completed and in place by the opening of the show.

**RESTRICTIONS:** The management reserves the right to restrict or remove, without refund, any exhibits that have been falsely entered or deemed by the management to be unsuitable or objectionable. \*No smoking or drinking of alcoholic beverages is allowed except in those areas set aside for such.\* Exhibitors using sound as a marketing devices shall do so in a manner not to disturb or affect the business of other exhibitors. P.A. devices or microphones are strictly prohibited. \*No helium balloons of any kind are allowed in the CENTER.\* Exhibitors shall not use adhesives or fasteners in any way to affix any item to any portion of the CENTER.\* ALL EXHIBITORS ARE REQUIRED, AT THEIR EXPENSE OF MONIES OR EFFORTS, TO SECURE ANY LICENSES, PERMITS, OR MAKE ANY CONTACTS NECESSARY TO COMPLY WITH LOCAL HEALTH PERMITS, FIRE CODES, TAX COLLECTION AND PAYMENT REQUIREMENTS, AS WELL AS ANY CITY, COUNTY, STATE OR FEDERAL REGULATION OR LAWS THAT WOULD BE BINDING ON THE EXHIBITOR. BOOTH CLOSURE BY ANY GOVERNMENTAL BODY WILL REFLECT SOLELY ON THE EXHIBITOR AND NO REFUNDS WILL BE MADE.

**SAMPLING:** Exhibitors may sample only products that they normally serve or produce in their business. Under no circumstances will samples be sold. Sample sizes are as follows: Non-alcohol 2 oz., Food 1 oz.

**CANCELLATION:** Should the exhibitor cancel this agreement for any reason, or should management deem the exhibitor in default or in violation of this agreement, all monies paid to management by exhibitor shall be retained by management. Further, any balances due shall be considered owing and upon demand, exhibitor will pay said balance to management.

**INDEMNIFICATION:** By signing this agreement the exhibitor shall defend, indemnify and hold harmless the THREE RIVERS CONVENTION CENTER, VENUWORKS FACILITY MANAGEMENT OF KENNEWICK, LLC., KENNEWICK PUBLIC FACILITIES DISTRICT, VENUWORKS FACILITY MANAGEMENT, INC.; their parents, subsidiaries, affiliates, directors, officers, employees, insurers, and agents herein from and against all claims, damages, losses and expenses, including attorneys' fees arising out of or resulting from the acts, errors, omissions, conduct or operations of the exhibitor, provided that any such claim, damage, loss or expense (1) is attributable to bodily injury, sickness, disease or death or to injury to or destruction of tangible property, including the loss of use resulting there-from, and (2) is caused or is claimed or alleged to have been caused, in whole or in part, by negligent act, error, omission, conduct or operation of the exhibitor, or any subcontractor, or anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, or (3) is abused or is claimed to have been caused, in whole or in part, by any product sold or service rendered by the exhibitor, its agents, employees, or subcontractors.