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The Kennewick Public Facilities District  
Special Meeting  
Three Rivers Convention Center  
Boardroom

July 19, 2018

Minutes

5:00 p.m.

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### **Call to Order**

President, Calvin Dudney called the meeting to order at 5:03 pm.

### **Roll Call**

Erica Thornton called the roll.

Present: Calvin Dudney, President; Barbara Johnson, Board Member; John Neill, Treasurer; Ron Hue, Secretary; Renee Brooks, Board Member;  
A quorum was established.

Also, present: Corey Pearson, Executive Director; Erica Thornton, Executive Assistant; Joe Potts, Finance Director; Rob Chapin, Food and Beverage Director; Heather Breymeyer, Sales Director; Rob Gierke, Director of Operations; Kim Shugart, Visit Tri-Cities;

Ron Hue led in the Pledge of Allegiance.

### **Approval of Agenda**

John Neill moved to approve the agenda as presented; Renee Brooks second the motion.  
The motion carried unanimously.

### **Consent Agenda**

*All matters listed within the Consent Agenda have been distributed to each Board Member of the Public Facilities District for reading and study, are considered to be routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.*

- a) Minutes of June 28, 2018 Board Meeting
- b) Claims roster dated May 2018 for \$427,333.67 (TC)  
Warrants: 19742-19832      Voids: none
- c) Claims roster dated May 2018 for \$418,374.43 (TRCC)  
Warrants: 15962-16059      Voids: none
- d) Claims roster date May 2018 for \$64.92 (Box Office)  
Warrants:                      Voids: none
- e) Total May 2018 payroll paid out: \$271,658.39

- f) Claims roster dated June 2018 for \$213,228.26 (TC)  
Warrants: 19833-19881      Voids: none
- g) Claims roster dated June 2018 for \$929,976.05 (TRCC)  
Warrants: 16060-16138      Voids: none
- h) Claims roster date June 2018 for \$717.25 (Box Office)  
Warrants:                      Voids: none
- i) Total June 2018 payroll paid out: \$212,122.92

John Neill reported that claims rosters and warrants have been reviewed and accounted for and Ron Hue moved for approval of Consent Agenda as presented. John Neill seconded the motion. The motion carried unanimously.

### **Visitors**

Calvin Dudney welcomed VenuWorks President/Owner, Steve Peters and Executive Vice President, Joe Romano.

### **New Business**

- a) May and June Financial Reports  
John Neill gave the financial reports for June, which included May's operations. At the completion of his reports and after some discussion by the Board related to certain items, Ron Hue moved to accept the May and June financial reports as presented. John Neill seconded the motion, the motion carried unanimously.
- b) Executive Director Report  
Corey Pearson updated the Board on his recent presentation at the Kennewick City Council Workshop. The presentation included funding for Capital Improvement Projects including lighting, video board and ice plant at the Toyota Center.
- c) Visit Tri-Cities Report  
Kim Shugart gave an update on the leads and on sight inspections brought to the Three Rivers Convention Center.
- d) SpringHill Suites Report  
No one was present.

### **Board Comments/Discussion**

The Board thanked our VenuWorks visitors for making the trip out from Iowa to attend the meeting.

### **Adjournment/Recess**

Meeting adjourned at 5:50pm

*The KPFD Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.*

Erica Thornton

Approved by the Board of Directors