
The Kennewick Public Facilities District
Regular Meeting
Three Rivers Convention Center
Boardroom

August 23, 2018

Minutes

5:00 p.m.

Call to Order

President, Calvin Dudney called the meeting to order at 5:02 pm.

Roll Call

Erica Thornton called the roll.

Present: Calvin Dudney, President; Barbara Johnson, Board Member; John Neill, Treasurer; Ron Hue, Secretary; Renee Brooks, Board Member;
A quorum was established.

Also, present: Corey Pearson, Executive Director; Erica Thornton, Executive Assistant; Joe Potts, Finance Director; Heather Breymeyer, Sales Director; Kim Shugart, Visit Tri-Cities;

Joe Potts led in the Pledge of Allegiance.

Approval of Agenda

Ron Hue moved to approve the agenda as presented; John Neill second the motion.
The motion carried unanimously.

Consent Agenda

All matters listed within the Consent Agenda have been distributed to each Board Member of the Public Facilities District for reading and study, are considered to be routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

- a) Minutes of July 19, 2018 Board Meeting
- b) Claims roster dated July 2018 for \$66,204.80 (TC)
Warrants: 19882-19921 Voids: none
- c) Claims roster dated July 2018 for \$123,000.43 (TRCC)
Warrants: 16139-16206 Voids: none
- d) Claims roster date July 2018 for \$111.30 (Box Office)
Warrants: Voids: none
- e) Total July 2018 payroll paid out: \$209,742.99

John Neill reported that claims rosters and warrants have been reviewed and accounted for and Barbara Johnson moved for approval of Consent Agenda as presented. Renee Brooks seconded the motion. The motion carried unanimously.

Visitors

Calvin Dudney welcomed two members from Kerr Law Group, who were there to speak during executive session.

New Business

a) Visit Tri-Cities Report

Kim Shugart updated the board on the number of visitors this past month.

b) SpringHill Suites Report

The Board was informed that Jerry Beach will be taking over as General Manager of the SpringHill Suites, starting in September.

Executive Session

Pursuant to RCW 42.30.110 (1) (g) – To discuss pending litigation

Calvin Dudney recessed the Regular Meeting at 5:08 pm to convene into an Executive Session. He announced the Executive Session would last roughly 20 minutes and no anticipated action would come out of it.

At 5:30 Calvin Dudney stated they need more time and the regular meeting would reconvene at 5:45.

At 5:44 pm the Executive Session was adjourned, and the Regular Meeting was reconvened.

New Business Cont.

c) July Financial Reports

John Neill gave the July financial reports for the Three Rivers Convention Center. John Neill moved to accept the reports as presented. Renee Brooks seconded the motion, the motion carried unanimously.

John Neill gave the July financial reports for the Toyota Center. John Neill moved to accept the reports as presented. Barbara Johnson seconded the motion, the motion carried unanimously.

d) Toyota Center Budget Recommendations

A recommended budget for the City of Kennewick will be brought fourth at the next meeting for approval.

e) September Board Meeting schedule change

Calvin Dudney proposed we move the next board meeting to September 25th, due to scheduling conflicts.

f) Executive Director Report

Corey Pearson updated the Board on recent improvements underway at the Toyota Center, including new lighting, paint and digital ad space. The Toyota Center is also anticipating new sponsorship and a coffee stand on the concourse.

Board Comments/Discussion

General comments from the Board were given expressing thanks and appreciation to the staff for a job well done.

Adjournment/Recess

Meeting adjourned at 6:36 pm

The KPFD Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.
Erica Thornton

Approved by the Board of Directors