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Kennewick Public Facilities District

Regular Meeting

August 28, 2014

Minutes

5:00 p.m.

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**CALL TO ORDER**

Secretary Kathy Blasdel called the meeting to order at 5:00 pm.

**ROLL CALL**

Shelley Ellis called the roll.

Present: Secretary, Kathy Blasdel; Treasurer, John Givens; Board Member, John Neill;  
Board Member, Calvin Dudney

Excused: President, Barbara Johnson

A quorum was established.

Also present: Corey Pearson, Executive Director; Shelley Ellis, Associate Director; Jude Strode, Marketing Manager; Robert Chapin, Food and Beverage Director; Hector Cruz, Tri-Cities Visitor and Convention Bureau; Steve Mallory, Arculus Design; Joseph Potts, Finance Director

Kathy Blasdel led in the Pledge of Allegiance.

**APPROVAL OF AGENDA**

John Neill moved to approve the agenda as presented; Calvin Dudney seconded the motion. The motion carried.

**CONSENT AGENDA**

*All matters listed within the Consent Agenda have been distributed to each Board Member of the Public Facilities District for reading and study, are considered to be routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.*

- a) Minutes of July 24, 2014 Board Meeting
- b) Claims Roster dated July 2014 for \$ 153,370.20 (TRCC)  
Warrants: 12689-12752 Voids: none
- c) Claims Roster dated July 2014 for \$ 107,329.92 (TC)  
Warrants: 15276-15323 Voids: none
- d) Claims Roster dated July 2014 for \$ 36,302.71 (Box Office)  
Warrants: none written Voids: none  
Total July 2014 payroll paid out: \$ 153,370.20

John Givens reported that all warrants have been reviewed and accounted for.

John Givens mentioned an error was found on the Toyota Center Claims Roster and the error will be corrected. John Givens moved to approve the Consent Agenda and once the Toyota Center Claims Roster was corrected to sign; John Neill seconded the motion. The motion carried.

## **VISITORS**

Secretary Kathy Blasdel opened the floor to any visitors who wished to address the Board regarding matters that are not currently on the agenda.

## **NEW BUSINESS**

### **a) July Financials**

Joseph Potts presented the July financial report for the Three Rivers Convention Center, Toyota Center and Toyota Arena.

John Givens moved to approve the Three Rivers Convention Center, Toyota Center and Toyota Arena July financials as presented; Calvin Dudney seconded the motion. The motion carried.

### **b) Hotel Construction/Expansion**

Corey Pearson reported the windows are in place on the front side of the hotel and the stucco is being put on. Completion date is scheduled to be mid-December. The date for doors is being discussed. The General Manager has been named; Kathy Moore will start on Tuesday.

### **c) Executive Director Report**

Corey Pearson mentioned the Baker Boyer Bank parking lot has been sold. Corey also mentioned the limited amount of parking is a concern and we continue to look at all options. Corey stated that he has started contract negotiations with the Tri-City Americans. Their current contract expires concluding the 2014-2015 season. The Head of Facilities of the WHL toured the building and will provide us with an assessment that compares us with other buildings.

### **d) TCVCB**

Hector Cruz reported 9 RFP's were issued since the last meeting.

## **BOARD COMMENTS/DISCUSSION**

General comments from the Board were given expressing thanks and appreciation to the staff for a job well done.

## **ADJOURNMENT/RECESS**

Meeting adjourned at 5:49pm

*The KPF Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.*

Shelley Ellis  
Approved by the Board of Directors