
The Kennewick Public Facilities District
Regular Meeting
Three Rivers Convention Center
Boardroom

November 21, 2017

Agenda

5:00 p.m.

Call to Order

President, Barbara Johnson called the meeting to order at 5:00 pm.

Roll Call

Liz Lutz called the roll.

Present: Barbra Johnson, President; John Neill, Treasurer; Ron Hue, Secretary; Renee Brooks, Board Member; Calvin Dudney, Board Member.
A quorum was established.

Also, present: Corey Pearson, Executive Director; Liz Lutz, Executive Assistant; Lara Watkins, Visit Tri-Cities; Joe Potts, Finance Director; Steve Mallory, Arculus Design; Rob Chapin, Food and Beverage Director.

Liz Lutz, led in the Pledge of Allegiance.

Approval of Agenda

John Neill moved to approve the agenda as presented; Ron Hue second the motion.
The motion carried unanimously.

Consent Agenda

All matters listed within the Consent Agenda have been distributed to each Board Member of the Public Facilities District for reading and study, are considered to be routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

- a) Minutes of October 26, 2017 Board Meeting
- b) Claims roster dated September 2017 for \$858,638.33 (TC)
Warrants: 18986-19100 Voids: none
- c) Claims roster dated September 2017 for \$189,482.23 (TRCC)
Warrants: 15380-15457 Voids: none
- d) Claims roster date September 2017 for \$0 (Box Office)
Warrants: none written Voids: none

- e) Total September 2017 payroll paid out: \$259,367.96
- f) Claims roster dated October 2017 for \$501,458.99 (TC)
Warrants: 19101-19195 Voids: none
- g) Claims roster dated October 2017 for \$164,536.12 (TRCC)
Warrants:15458-15532 Voids: none
- h) Claims roster date October 2017 for \$0 (Box Office)
Warrants: none written Voids: none
- i) Total October 2017 payroll paid out: \$415,367.05

John Neill reported that claims rosters and warrants have been reviewed and accounted for and moved for approval of Consent Agenda as presented. Calvin Dudney seconded the motion. The motion carried unanimously.

Visitors

Barbra Johnson opened the floor to any visitors who wished to address the Board regarding matters that are not currently on the agenda. No Visitors were present.

New Business

a) September and October Financial Reports

Joe Potts gave the financial reports for September and October. At the completion of his reports and after some discussion by the Board related to certain items, John Neill moved to accept the September and October financial reports as presented. Renee Brooks seconded the motion, the motion carried unanimously.

b) Increase 2017 Three Rivers Convention Center Budgetary Expenditure Authority

John Neill moved to amend the 2017 operating budget as presented, authorizing regular operational expenses of \$2,806,000 for the period of January 1 to December 31, 2017. Calvin Dudney seconded the motion. The motion carried unanimously.

c) Expansion Report

Corey Pearson discussed with the Board the failed measure.

d) Executive Director Report

Corey Pearson discussed upcoming events the campus had over the next couple of weeks.

e) Visit Tri-Cities Report

Lara Watkins gave an update on upcoming leads and he booked business for 2019.

Board Comments/Discussion

General comments from the Board were given expressing thanks and appreciation to the staff for a job well done.

Adjournment/Recess

Meeting adjourned at 5:52pm

The KPF Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.

Elizabeth Lutz

Approved by the Board of Directors