
The Kennewick Public Facilities District
Regular Meeting
Three Rivers Convention Center
Boardroom

November 22, 2016

Agenda

5:05 p.m.

Call to Order

President, Barbra Johnson called the meeting to order at 5:05 pm.

Roll Call

Liz Lutz called the roll.

Present: Barbra Johnson, President; John Neill, Treasurer; John Givens, Secretary; Calvin Dudney, Board Member; Ron Hue, Board Member, Excused.

A quorum was established.

Also, present: Corey Pearson, Executive Director; Liz Lutz, Executive Assistant; Joe Potts, Finance Director; Kim Shugart, Visit Tri-Cities; Rob Gierke, Operations Director; Heather Breymeyer, Sales Director; Rob Chapin, Food and Beverage Director;

John Givens, led in the Pledge of Allegiance.

Approval of Agenda

John Neill moved to approve the agenda as presented; Calvin Dudney second the motion. The motion carried unanimously.

Consent Agenda

All matters listed within the Consent Agenda have been distributed to each Board Member of the Public Facilities District for reading and study, are considered to be routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

- a) Minutes of October 27, 2016 Board Meeting
- b) Claims roster dated October 2016 for \$801,727.25 (TC)
Warrants: 17918-18054 Voids: none
- c) Claims roster dated October 2016 for \$111,843.41 (TRCC)
Warrants: 14628-14689 Voids: none
- d) Claims roster date September 2016 for \$0 (Box Office)
Warrants: none written Voids: none
- e) Total October 2016 payroll paid out: \$400,916.10

John Neill reported that all claims rosters and warrants have been reviewed and accounted for and moved for approval of Consent Agenda as presented. John Givens seconded the motion. The motion carried unanimously.

Visitors

Barbra Johnson opened the floor to any visitors who wished to address the Board regarding matters that are not currently on the agenda. No visitors present.

New Business

a) Financial Reports- October 2016

John Neill gave the financial reports. At the completion of his reports and after some discussion by the Board related to certain items, John Givens moved to accept the October financial reports as presented. Calvin Dudney seconded the motion, the motion carried unanimously.

b) Expansion Update

Corey Pearson stated that there was no new information to report on at this time.

c) Executive Director Report

Corey Pearson discussed upcoming December shows and considering some new acts for 2017.

d) Visit Tri-Cities Report

Kim Shugart went over RFP's for the upcoming 2017-2020 conferences looking to come to the Tri-Cities.

e) SpringHill Suites Report

Not present.

Board Comments/Discussion

General comments from the Board were given expressing thanks and appreciation to the staff for a job well done.

Adjournment/Recess

Meeting adjourned at 5:59pm

The KPFD Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.

Elizabeth Lutz

Approved by the Board of Directors