

### **CALL TO ORDER**

President Barbara Johnson called the meeting to order at 5:03 pm.

### **ROLL CALL**

Shelley Ellis called the roll.

Present: President, Barbara Johnson; Kathy Blasdel; Secretary; Treasurer, John Givens; Board Member, John Neill; Board Member, Calvin Dudney

A quorum was established.

Also Present: Corey Pearson, Executive Director; Joseph Potts, Director of Finance; Kim Shugart, Tri-Cities Visitor and Convention Bureau; Shelley Ellis, Executive Assistant; Jude Strode, Marketing Manager; Steve Mallory, Arculus Design; Heather Breymeyer, Sales Director; Dean Strawn, Former Board Member; Steve Peters; VenuWorks

Steve Peters led in the Pledge of Allegiance.

### **APPROVAL OF AGENDA**

Kathy Blasdel moved to approve the agenda as presented; John Neill seconded the motion. The motion carried.

### **CONSENT AGENDA**

*All matters listed within the Consent Agenda have been distributed to each Board Member of the Public Facilities District for reading and study, are considered to be routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.*

- a) Minutes of November 21, 2013 Board Meeting
- b) Minutes of December 5, 2014 Special Board Meeting
- c) Claims Roster dated November 2013 for \$ 641,535.06 (TRCC)  
Warrants: 12064-12141 Voids: 12119, 12128
- d) Claims Roster dated November 2013 for \$ 828,532.03 (TC)  
Warrants: 14337-14464 Voids: none
- e) Claims Roster dated November 2013 for \$ 3,272.69 (Box Office)  
Warrants: none written Voids: none  
Total November 2013 payroll paid out: \$ 231,733.20

John Givens reported that all warrants have been reviewed and accounted for.

John Givens moved to approve the Consent Agenda as presented; Calvin Dudney seconded the motion. The motion carried.

### **VISITORS**

President Barbara Johnson opened the floor to any visitors who wished to address the Board regarding matters that are not currently on the agenda.

Victor Epperly provided a handout and presented points to consider with respect to the Tri-Cities Regional PFD and its path forward. Barbara Johnson asked the board to review the information provided and discussion will take place at the next meeting.

## **NEW BUSINESS**

### **a) Financials**

John Givens presented the November financials for the Three Rivers Convention Center, Toyota Center and Toyota Arena.

John Givens moved to accept the November financials for the Three Rivers Convention Center, Toyota Center and Toyota Arena; Kathy Blasdel seconded the motion. The motion carried.

### **b) VenuWorks Update**

Steve Peters stated he is proud of the Three Rivers Convention Center expansion efforts and encouraged the Board continue those efforts by educating the voters on the economic importance of the building on a regular basis.

### **c) Resolution No. 112-13: Amendments to the Annual Contribution Agreement and Contingent Load Agreement**

Joe Potts presented a summary of the resolution. It was reported savings are substantial.

John Givens moved to accept Resolution No. 112-13: Amendments to the Annual Contribution Agreement and Contingent Load Agreement as presented; Calvin Dudney seconded the motion. The motion carried.

### **d) Executive Director**

Corey Pearson mentioned the hotel groundbreaking ceremony was well attended and the foundation work will begin on Monday, December 23<sup>rd</sup>. The Oak Ridge Boys performed December 7<sup>th</sup> and presented a plaque commemorating their 40<sup>th</sup> anniversary to the building. Corey also noted the First Night Tri-Cities event will be held at the Three Rivers Convention Center on December 31, 2013. A shuttle service will be provided due to the number of events that will be occurring on the campus that evening.

### **e) TCVCB**

Kim Shugart reported the TCVCB issued three RFP's since the last meeting, with an additional one since the report was issued. One event has booked as a result of a site tour.

## **BOARD COMMENTS/DISCUSSION**

General comments from the Board were given expressing thanks and appreciation to the staff for a job well done.

## **ADJOURNMENT/RECESS**

Meeting adjourned at 6:11pm

*The KPF Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.*

Shelley Ellis  
Approved by the Board of Directors