
The Kennewick Public Facilities District
Special Meeting
Three Rivers Convention Center
Boardroom

December 20, 2018

Minutes

5:00 p.m.

Call to Order

President, Calvin Dudney called the meeting to order at 5:01 pm.

Roll Call

Erica Thornton called the roll.

Present: Calvin Dudney, President; Barbara Johnson, Board Member; Renee Brooks, Board Member; Ron Hue, Secretary.

Excused Absence: John Neill, Treasurer.

A quorum was established.

Also present: Corey Pearson, Executive Director; Erica Thornton, Executive Assistant; Joe Potts, Finance Director; Kim Shugart, Visit Tri-Cities; Steve Mallory, Arculus Design.

Barbara Johnson led in the Pledge of Allegiance.

Approval of Agenda

Ron Hue moved to approve the agenda; Renee Brooks second the motion. The motion carried unanimously.

Consent Agenda

All matters listed within the Consent Agenda have been distributed to each Board Member of the Public Facilities District for reading and study, are considered to be routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

- a) Minutes of November 27, 2018 Board Meeting
- b) Claims roster dated November 2018 for -\$597,042.25 (TC)
Warrants: 20146-20201 Voids: none
- c) Claims roster dated November 2018 for -\$1,251,097.21 (TRCC)
Warrants: 16424-16480 Voids: none
- d) Claims roster date November 2018 for -\$209.56 (Box Office)
Warrants: Voids: none
- e) Total November 2018 payroll paid out: -\$269,928.99

Ron Hue reported that claims rosters and warrants have been reviewed and accounted for and Barbara Johnson moved for approval of Consent Agenda as presented. Renee Brooks seconded the motion. The motion carried unanimously.

Visitors

Calvin Dudney opened the floor to any visitors who wished to address the Board regarding matters that are not currently on the agenda. No Visitors were present.

New Business

a) November Financial Reports

Joe Potts gave the November financial reports for the Toyota Center and Three Rivers Convention Center. Barbara Johnson moved to accept the reports as presented. Renee Books seconded the motion, the motion carried unanimously.

b) 2019 TRCC Budget Approval

Joe Potts presented a proposed 2019 operating budget the Three Rivers Convention Center. Ron Hue moved to approve operating budget as presented, authorizing regular operational expenses of \$3,053,500 for the period of January 1 to December 31, 2019. Renee Brooks seconded the motion. The motion carried unanimously.

c) Executive Director Report

Corey Pearson spoke about the new ice plant approved by the Kennewick City Council. Work is expected to begin on the project early next year. He also commented about the successful work done with the Bikes for Tikes program at the Three Rivers Convention Center.

d) Visit Tri-Cities Report

Kim Shugart updated the Board on the number of leads generated in November.

e) SpringHill Suites Report

Jerry Beach – not present.

Board Comments/Discussion

General comments from the Board were given expressing thanks and appreciation to the staff for a job well done and well wishes for the upcoming holidays.

Adjournment/Recess

Meeting adjourned at 5:55 pm

The KPFD Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.

Erica Thornton

Approved by the Board of Directors