

CALL TO ORDER

President Barbara Johnson called the meeting to order at 5:00 pm.

ROLL CALL

Gayle Carrasco called the roll.

Present: President, Barbara Johnson; Secretary, Kathy Blasdel; Treasurer, John Neill; John Givens Board Member, Calvin Dudney Board Member

A quorum was established.

Also present: Corey Pearson, Executive Director; Kim Shugart, Visit Tri-Cities; Joseph Potts, Finance Director; Gayle Carrasco, Accounting Assistant; Rob Chapin, Food and Beverage Director; Rob Gierke, Director of Operations; Steve Mallory, Arculus Design; Heather Breymeyer, Sales Director.

Eric Van Winkle, Carousel Foundation President; led in the Pledge of Allegiance.

APPROVAL OF AGENDA

John Neill moved to approve the agenda as presented; John Givens seconded the motion. The motion carried.

CONSENT AGENDA

All matters listed within the Consent Agenda have been distributed to each Board Member of the Public Facilities District for reading and study, are considered to be routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

- a) Minutes of January 28, 2016 Board Meeting
- b) Claims roster dated January 2016 for \$424,004.54 (TC)
Warrants: 17087 - 17192 Voids: none
- c) Claims roster dated January 2016 for \$118,098.08 (TRCC)
Warrants: 14010 - 14068 Voids: none
- d) Claims roster dated January 2016 for \$118.57 (Box Office)
Warrants: none written Voids: none
Total January 2016 payroll paid out: \$ 234,847.04
- e) Financial Report - December 2015

John Neill reported that all claims rosters and warrants have been reviewed and accounted for and moved to approve the Consent Agenda as presented. Kathy Blasdel seconded the motion. The motion carried.

VISITORS

Barbara Johnson opened the floor to any visitors who wished to address the Board regarding matters that are not currently on the agenda. Eric Van Winkle and Gary Hansen were visitors in attendance.

NEW BUSINESS

a) Financial Report – January 2016

Joseph Potts gave the financial reports and announced that the TRCC had its single highest revenue for the month of January ever. John Neil made a motion to accept the January financial reports as presented. Kathy Blasdel seconded the motion. The motion carried.

b) Expansion

Barbara Johnson discussed meeting with the Kennewick City Council and asked for approval to move forward with getting the bond on the ballot for the LINK.

Discussion was held and how to engage Kennewick voters for approval of the bond.

c) VenuWorks Update

Nothing reported.

d) Executive Directors Report

Corey Pearson asked Rob Gierke to show video on a recent weekend that demonstrated the staff's ability to turn the floor quickly to accommodate the Fever, the Americans and basketball. Corey and Kathy Blasdel reported on progress on identifying new carpet tiles to replace those in the great hall. Heather announced the hiring of a new Sales Manager, Sybil Richey.

e) Visit Tri-Cities Report

Kim Shugart reported six RFP's have been issued since the last meeting. Booked decisions for January 13, 2016 – February 17, 2016 were the Inspire Development Centers (2016) and University of Washington – Early Achievers Institute.

f) SpringHill Suites Report

Kathy Moore – Not Present

BOARD COMMENTS/DISCUSSION

BARBARA JOHNSON DISCUSSED MEETING WITH THE ART CENTER TASK FORCE AND BOTH GROUPS SUPPORTING THE OTHER'S EFFORT TO BUILD THEIR RESPECTIVE NEW FACILITIES.

ADJOURNMENT/RECESS

Meeting adjourned at 6:15pm

The KPFD Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.

Gayle Carrasco
Approved by the Board of Directors