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The Kennewick Public Facilities District  
Special Meeting  
Three Rivers Convention Center  
Boardroom

May 18, 2017

Agenda

5:00 p.m.

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### **Call to Order**

President, Barbra Johnson called the meeting to order at 5:00 pm.

### **Roll Call**

Liz Lutz called the roll.

Present: Barbra Johnson, President; John Neill, Treasurer; Ron Hue, Secretary; Calvin Dudney, Board Member; Renee Brooks, Board Member.

A quorum was established.

Also, present: Corey Pearson, Executive Director; Liz Lutz, Executive Assistant; Kim Shugart, Visit Tri-Cities; Kathy Moore, SpringHill Suites; Heather Breymeyer, Sales Director; Joe Potts, Finance Director; Rob Gierke, Operations Director;

Kim Shugart, led in the Pledge of Allegiance.

### **Approval of Agenda**

John Neill moved to approve the agenda as presented; Ron Hue second the motion. The motion carried unanimously.

### **Consent Agenda**

*All matters listed within the Consent Agenda have been distributed to each Board Member of the Public Facilities District for reading and study, are considered to be routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.*

- a) Minutes of April 23, 2017 Board Meeting
- b) Settlement Agreement and Release of Claims
- c) Claims roster dated April 2017 for \$276,033.13 (TC)  
Warrants: 18678-18752      Voids: none
- d) Claims roster dated April 2017 for \$101,624.60 (TRCC)  
Warrants: 15062-15112      Voids: none
- e) Claims roster date April 2017 for \$0 (Box Office)  
Warrants: none written      Voids: none
- f) Total April 2017 payroll paid out: \$332,747.26

John Neill reported that claims rosters and warrants have been reviewed and accounted for and moved for approval of Consent Agenda as presented. Renee Brooks seconded the motion. The motion carried unanimously.

## **Visitors**

Barbra Johnson opened the floor to any visitors who wished to address the Board regarding matters that are not currently on the agenda. Russel DeGesso from TCAHA approached the board and discussed what the expansion would do for their organization with an additional rink.

## **New Business**

### **a) April Financial Reports**

John Neill gave the financial reports for April. At the completion of his reports and after some discussion by the Board related to certain items, Renee Brooks moved to accept the March financial reports as presented. Ron Hue seconded the motion, the motion carried unanimously.

### **b) Expansion Report**

Corey Pearson discussed the new plans to add an additional Ice Rink to the expansion plans. Discussion on when to put the Link project back on the ballot was had but no decisions were made at this time.

### **c) Executive Director Report**

Corey Pearson gave a quick update on building success and excited for upcoming events.

### **d) Visit Tri-Cities Report**

Kim Shugart gave an update on current leads, many upcoming tours in the next couple months.

### **e) Visit Tri-Cities Report**

Kathy Moore had a brief report on the current blocks and recent award they won for top customer service in the country.

## **Board Comments/Discussion**

General comments from the Board were given expressing thanks and appreciation to the staff for a job well done.

## **Adjournment/Recess**

Meeting adjourned at 5:58pm

*The KPPD Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.*

Elizabeth Lutz

Approved by the Board of Directors