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The Kennewick Public Facilities District  
Regular Meeting  
Three Rivers Convention Center  
Boardroom

May 26, 2016

Agenda

5:06 p.m.

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### **Call to Order**

President Barbara Johnson called the meeting to order at 5:06 pm.

### **Roll Call**

Elizabeth Lutz called the roll.

Present: President, Barbara Johnson; Treasurer, John Neill, Excused; Secretary, John Givens, Excused; Calvin Dudney, Board Member; Ron Hue, Board Member.

A quorum was established.

Also present: Corey Pearson, Executive Director; Heather Breymeyer, Sales Director; Elizabeth Lutz, Executive Assistant; Joe Potts, Finance Director; Rob Chapin, Food and Beverage Director; Kim Shugart, Visit Tri-Cities; Kathy Moore, SpringHill Suites; Rebecca Williamson, SpringHill Suites, Rob Gierke, Operations Manager. Tyler Borders, Consultant.

Tyler Borders, led in the Pledge of Allegiance.

### **Approval of Agenda**

Ron Hue moved to approve the agenda as presented; Calvin Dudney second the motion. The motion carried.

### **Consent Agenda**

*All matters listed within the Consent Agenda have been distributed to each Board Member of the Public Facilities District for reading and study, are considered to be routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.*

- a) Minutes of April 28, 2016 Board Meeting
- b) Claims roster dated April 2016 for \$455,041.01 (TC)  
Warrants: 17474-17530      Voids: none
- c) Claims roster dated April 2016 for \$109,371.23 (TRCC)  
Warrants: 14231-14304      Voids: none
- d) Claims roster date April 2016 for \$ (Box Office)  
Warrants: none written      Voids: none  
Total April 2016 payroll paid out: \$185,933.63

Joe Potts reported that all claims rosters and warrants have been reviewed and accounted for. Calvin Dudney motioned for approval of Consent Agenda as presented. Ron Hue seconded the motion. The motion carried.

## **Visitors**

Barbara Johnson opened the floor to any visitors who wished to address the Board regarding matters that are not currently on the agenda. No visitors.

## **New Business**

### **a) Financial Reports- April 2016**

Joe Potts gave the financial reports. At the completion of his reports and after some discussion by the Board related to certain items. Ron Hue made a motion to accept the April financial reports as presented. Calvin Dudney seconded the motion which was carried.

### **b) Expansion Update Link**

Corey Pearson discussed the Link expansion project.

### **c) Executive Director Report**

Corey Pearson gave an update on upcoming shows for the Toyota Center. Carpet is on track and will be installed in July.

### **d) Visit Tri-Cities Report**

Kim Shugart discussed the recent bookings for 2017 and are expecting more in the next couple months.

### **e) SpringHill Suites Report**

Rebecca Williamson reported on their recent sales blitz which was very successful. Many events have been booked for next year.

## **Board Comments/Discussion**

General comments from the Board were given expressing thanks and appreciation to the staff for a job well done.

## **Adjournment/Recess**

Meeting adjourned at 6:00pm

*The KPFD Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.*

Elizabeth Lutz  
Approved by the Board of Directors