
The Kennewick Public Facilities District
Special Meeting
Toyota Center
Charter Lounge

July 20, 2017

Agenda

5:00 p.m.

Call to Order

President, Barbara Johnson called the meeting to order at 5:02 pm.

Roll Call

Liz Lutz called the roll.

Present: Barbra Johnson, President; John Neill, Treasurer; Ron Hue, Secretary; Renee Brooks, Board Member; Excused, Calvin Dudney, Board Member.
A quorum was established.

Also, present: Corey Pearson, Executive Director; Liz Lutz, Executive Assistant; Kris Watkins, Visit Tri-Cities; Kathy Moore, SpringHill Suites; Heather Breymeyer; Joe Potts, Finance Director; Rob Gierke, Operations Director; Steve Young, Mayor; Eric Van Winkle.

Steve Young, led in the Pledge of Allegiance.

Approval of Agenda

John Neill moved to approve the agenda as presented; Renee Brooks second the motion.
The motion carried unanimously.

Consent Agenda

All matters listed within the Consent Agenda have been distributed to each Board Member of the Public Facilities District for reading and study, are considered to be routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

- a) Minutes of June 22, 2017 Board Meeting
- b) Claims roster dated June 2017 for \$487,113.25 (TC)
Warrants: 18823-18877 Voids: none
- c) Claims roster dated June 2017 for \$398,051.96 (TRCC)
Warrants: 15190-15249 Voids: none
- d) Claims roster date June 2017 for \$0 (Box Office)
Warrants: none written Voids: none
- e) Total June 2017 payroll paid out: \$181,477.91

John Neill reported that claims rosters and warrants have been reviewed and accounted for and moved for approval of Consent Agenda as presented. Ron Hue seconded the motion. The motion carried unanimously.

Visitors

Barbra Johnson opened the floor to any visitors who wished to address the Board regarding matters that are not currently on the agenda. No Visitors were present.

New Business

a) June Financial Reports

John Neill gave the financial reports for June. At the completion of his reports and after some discussion by the Board related to certain items, Ron Hue moved to accept the June financial reports as presented. Renee Brooks seconded the motion, the motion carried unanimously.

b) CIP- AV Equipment

Corey Pearson and Rob Gierke asked the Board to approve \$82,000 for new AV equipment. Barbara Johnson made a motion to approve the CIP for new AV equipment Ron Hue seconded the motion. The motion carried unanimously.

c) Expansion Report

Corey Pearson approached the Board for putting the Link back on the November ballot. Discussion was held on the educational side of the campaign with options on moving forward with the November election.

d) Resolution 118-17: A resolution providing for the submission of a proposition to the qualified voters of the Kennewick Public Facilities District imposing a 2/10 of 1% sales and use tax for the purpose of funding the expansion and improvements to the Three Rivers Campus; and requesting that the Benton County Auditor place the proposition on the November ballot.

Barbara Johnson presented Resolution 118-17 to the board for approval.

Renee Brooks moved to approve Resolution 118-17 as presented; John Neill second the motion. The motion unanimously carried.

e) Resolution 119-17: A resolution establishing Pro and Con Committee to develop ballot pamphlet statements.

Barbara Johnson presented Resolution 119-17. Establishing pro and con committees required by law. The statements by these committees will be placed on November 7th ballot for Kennewick voters to view.

Ron Hue moved to approve Resolution 119-17 as presented. John Neill seconded the motion. The motion unanimously carried.

f) Executive Director Report

Corey Pearson gave an update on new shows booked for the fall of 2017.

g) Visit Tri-Cities Report

Kris Watkins discussed the most recent RFP reported on new conventions booked for 2019-2022.

h) SpringHill Suites Report

Kathy Moore shared total room bookings for the past couple months conjunction with conventions held next door.

Board Comments/Discussion

General comments from the Board were given expressing thanks and appreciation to the staff for a job well done.

Adjournment/Recess

Meeting adjourned at 6:14pm

The KPPFD Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.

Elizabeth Lutz

Approved by the Board of Directors