
The Kennewick Public Facilities District
Regular Meeting
Three Rivers Convention Center
Boardroom

September 22, 2016

Agenda

5:02 p.m.

Call to Order

President Barbara Johnson called the meeting to order at 5:02 pm.

Roll Call

Elizabeth Lutz called the roll.

Present: Barbara Johnson, President; John Neill, Treasurer; John Givens, Secretary; Calvin Dudney, Board Member; Ron Hue, Board Member.

A quorum was established.

Also present: Corey Pearson, Executive Director; Elizabeth Lutz, Executive Assistant; Joe Potts, Finance Director; Lara Watkins, Visit Tri-Cities; Heather Breymeyer, Director of Sales; Rob Chapin, Food and Beverage Director; Steve Mallory, Arculus Design; Steve Peters, CEO VenuWorks.

Ron Hue, led in the Pledge of Allegiance.

Approval of Agenda

Ron Hue moved to approve the agenda as presented; John Givens second the motion. The motion carried unanimously.

Consent Agenda

All matters listed within the Consent Agenda have been distributed to each Board Member of the Public Facilities District for reading and study, are considered to be routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

- a) Minutes of August 28, 2016 Board Meeting
- b) Claims roster dated August 2016 for \$214,541.78 (TC)
Warrants: 17756-17828 Voids: none
- c) Claims roster dated August 2016 for \$317,411.91 (TRCC)
Warrants: 14484-14565 Voids: none
- d) Claims roster date August 2016 for \$0 (Box Office)
Warrants: none written Voids: none
- e) Total August 2016 payroll paid out: \$198,676.34

John Neill reported that all claims rosters and warrants have been reviewed and accounted for and motioned for approval of Consent Agenda as presented. John Givens seconded the motion. The motion carried unanimously.

Visitors

Barbara Johnson opened the floor to any visitors who wished to address the Board regarding matters that are not currently on the agenda. No visitors responded.

New Business

a) Financial Reports- August 2016

John Neill gave the financial reports. At the completion of his reports and after some discussion by the Board related to certain items. John Neill motioned to accept the June financial reports as presented. John Givens seconded the motion, the motion carried unanimously.

b) Expansion Update

Corey Pearson gave an update on the expansion project. Map was distributed to show in which precincts the vote passed or not. At this time no discussion was made on whether the project will be going forward or not.

c) VenuWorks Update

Steve Peters discussed new projects that are going on within VenuWorks across the country with new buildings and theaters being added.

d) Executive Director Report

Corey Pearson expressed his excitement for the busy upcoming season with concerts and hockey games. Quick overview of Regional Board District Board meeting was discussed.

e) Visit Tri-Cities Report

Lara Watkins went over RFP's for the upcoming 2017 and 2018 year of potential leads for conferences.

f) SpringHill Suites Report

No one present at meeting. Will report at October's board meeting.

Board Comments/Discussion

General comments from the Board were given expressing thanks and appreciation to the staff for a job well done.

Adjournment/Recess

Meeting adjourned at 6:21pm

The KPFD Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.

Elizabeth Lutz

Approved by the Board of Directors