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The Kennewick Public Facilities District  
Special Meeting  
Three Rivers Convention Center  
Boardroom

December 15, 2016

Agenda

5:00 p.m.

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### **Call to Order**

President, Barbra Johnson called the meeting to order at 5:02 pm.

### **Roll Call**

Liz Lutz called the roll.

Present: Barbra Johnson, President; John Neill, Treasurer; John Givens, Secretary; Calvin Dudney, Board Member; Ron Hue, Board Member.

A quorum was established.

Also, present: Corey Pearson, Executive Director; Liz Lutz, Executive Assistant; Kim Shugart, Visit Tri-Cities; Kathy Moore, SpringHill Suites; Lee Kerr, Attorney;

Lee Kerr, led in the Pledge of Allegiance.

### **Approval of Agenda**

John Neill moved to approve the agenda as presented; Ron Hue second the motion. The motion carried unanimously.

### **Consent Agenda**

*All matters listed within the Consent Agenda have been distributed to each Board Member of the Public Facilities District for reading and study, are considered to be routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.*

#### a) Minutes of November 22, 2016 Board Meeting

John Neill reported that all claims rosters and warrants will be reviewed and accounted for at the January Board meeting and John Givens motioned for approval of Consent Agenda as presented. John Neill seconded the motion. The motion carried unanimously.

### **Visitors**

Barbra Johnson opened the floor to any visitors who wished to address the Board regarding matters that are not currently on the agenda. John Siehl from VenuWorks joined us this evening.

## **EXECUTIVE SESSION**

### **Pursuant to RCW 42.30.110 (1) (g) – To discuss pending litigation**

Barbara Johnson recessed the Special Meeting at 5:10 pm to convene into an Executive Session. Barbara Johnson announced the Executive Session would last no more than 10 minutes and no anticipated action would come out of it.

At 5:20 Barbara Johnson stated they need more time and the regular meeting would reconvene at 5:40.

At 5:40 pm the Executive Session was adjourned and the Special Meeting was reconvened.

## **New Business**

### **a) Increase 2016 Three Rivers Convention Center Budgetary Expenditure Authority**

John Neill moved to amend the 2016 operating budget as presented, authorizing regular operational expenses of \$2,384,900 for the period of January 1 to December 31, 2016. John Givens seconded the motion. The motion carried unanimously.

### **b) Executive Director Report**

Corey Pearson discussed the success of Snoop Dogg concert, and all the holiday parties over at The Convention Center.

### **c) VenuWorks Report**

John Siehl gave a quick update on VenuWorks new theatrical production and that Steve Peters sends his regards.

### **d) Tri-Cities Regional PFD Report**

John Givens reported that he gave a quick update at the PFD meeting on the LINK. Other cities specified plans for 2017.

### **e) Visit Tri-Cities Report**

Kim Shugart reported on conventions for the upcoming 2017 year and how much tourism is coming to the Tri-Cities.

### **f) SpringHill Suites Report**

Kathy Moore gave a quick report on the SpringHill's success over the past year and how they are looking forward to 2017.

## **Board Comments/Discussion**

General comments from the Board were given expressing thanks and appreciation to the staff for a job well done. John Givens expressed that he would be stepping down from the Board and thanked everyone for an amazing eight years.

## **Adjournment/Recess**

Meeting adjourned at 6:08pm

*The KPF Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.*

Elizabeth Lutz

Approved by the Board of Directors