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Kennewick Public Facilities District

Regular Meeting

August 27, 2015

Minutes

5:00 p.m.

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**CALL TO ORDER**

President, Barbara Johnson called the meeting to order at 5:02 pm.

**ROLL CALL**

Shelley Ellis called the roll.

Present: President, Barbara Johnson; Secretary, Kathy Blasdel; Treasurer, John Neill; Board Member, John Givens; Board Member, Calvin Dudney

A quorum was established.

Also present: Corey Pearson, Executive Director; Lara Watkins, Visit Tri-Cities; Joseph Potts, Finance Director; Heather Breymeyer, Sales Director; Rob Gierke, Director of Operations; Justin Raffa, Arts Center Task Force

Lara Watkins led in the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Calvin Dudney moved to approve the agenda as presented; John Givens seconded the motion. The motion carried.

**CONSENT AGENDA**

*All matters listed within the Consent Agenda have been distributed to each Board Member of the Public Facilities District for reading and study, are considered to be routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.*

- a) Minutes of July 23, 2015 Board Meeting
  - b) Claims roster dated July 2015 for \$101,378.17 (TC)  
Warrants: 16519-16581      Voids: none
  - c) Claims roster dated July 2015 for \$189,715.74 (TRCC)  
Warrants: 13598-13669      Voids: none
  - d) Claims roster dated July 2015 for \$67.29 (Box Office)  
Warrants: none written      Voids: none
- Total July 2015 payroll paid out: \$ 151,759.19

John Neill reported that all claims rosters and warrants have been reviewed and accounted for. John Neill moved to approve the Consent Agenda; John Givens seconded the motion. The motion carried.

**VISITORS**

Barbara Johnson opened the floor to any visitors who wished to address the Board regarding matters that are not currently on the agenda.

Justin Raffa, Arts Center Task Force mentioned the final consultant report has been completed. The Task Force is reviewing the report internally at this time, and then would like to meet with Corey Pearson and the board.

## NEW BUSINESS

### a) Financials

John Neill presented the July financial reports for the Three Rivers Convention Center, Toyota Center and Toyota Arena.

Kathy Blasdel moved to approve the Three Rivers Convention Center, Toyota Center and Toyota Arena financials as presented; Calvin Dudney seconded the motion. The motion carried.

### b) Expansion

Corey Pearson reported the building committee met and discussed bond capacity numbers and opportunities moving forward.

### c) Executive Director Report

Corey Pearson reported ice is in at the Toyota Center. Corey also mentioned, Harvest: The Bounty of Washington, a traveling exhibition of fine art photography celebrating the variety of food products harvested in Washington will be displayed at the convention center in 2016, in partnership with the Washington State Convention Center and Spokane Convention Center.

Heather Breymeyer spoke on the new in-house promoted event, The First Annual Jingle Ball, a holiday party for small businesses. We will provide the dinner, appetizers, entertainment, and fun.

### d) Visit Tri-Cities Report

Lara Watkins reported five RFP's were issued since the last meeting. She also stated there were two sight tours since the last meeting. Next week the American Nuclear Society will be touring the convention center. Visit Tri-Cities' new website will launch in September.

### e) SpringHill Suites Report

No report.

## BOARD COMMENTS/DISCUSSION

General comments from the Board were given expressing thanks and appreciation to the staff for a job well done.

Kathy Blasdel asked about a potential workshop to discuss the expansion. The board plans on scheduling one in the near future though no date was established.

## ADJOURNMENT/RECESS

Meeting adjourned at 6:05pm

*The KPF Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.*

Shelley Ellis  
Approved by the Board of Directors