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Kennewick Public Facilities District  
Regular Meeting

February 28, 2013

Minutes

5:00 p.m.

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**CALL TO ORDER**

Secretary Kathy Blasdel called the meeting to order at 5:00 pm.

**ROLL CALL**

Shelley Ellis called the roll.

Present: Secretary, Kathy Blasdel; Board Member, Calvin Dudney; Board Member, Dean Strawn

Excused: President, Barbara Johnson; Treasurer, John Givens

A quorum was established.

Also Present: Corey Pearson, Executive Director; Heather Breymeyer, Sales Director; Kim Shugart, Tri-Cities Visitor and Convention Bureau; Shelley Ellis, Executive Assistant; Jude Strode, Marketing Manager; Rob Gierke, Operations Director; Steve Mallory, Arculus Design; Fritz Smith, Food and Beverage Director; Joseph Potts, Finance Director; Jeff Kossow, City of Kennewick

Joseph Potts led in the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Calvin Dudney moved to approve the agenda as presented; Dean Strawn seconded the motion. The motion carried.

**CONSENT AGENDA**

*All matters listed within the Consent Agenda have been distributed to each Board Member of the Public Facilities District for reading and study, are considered to be routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.*

- a) Minutes of January 17, 2013 Board Meeting
- b) Claims Roster dated December 2012 for \$ 106,824.04 (TRCC)  
Warrants: 11203-11266 Voids: none
- c) Claims Roster dated December 2012 for \$ 433,570.16 (TC)  
Warrants: 13252-13338 Voids: 13260
- d) Claims Roster dated December 2012 for \$ 41,819.21 (Box Office)  
Warrants: none written Voids: none  
Total December 2012 payroll paid out: \$ 250,842.62
- e) Claims Roster dated January 2013 for \$ 149,377.17 (TRCC)  
Warrants: 11267-11334 Voids: none
- f) Claims Roster dated January 2013 for \$ 325,593.82 (TC)  
Warrants: 13339-13461 Voids: 13408,13409,13441,13442
- g) Claims Roster dated January 2013 for \$ 1,029.16 (Box Office)  
Warrants: none written Voids: none  
Total January 2013 payroll paid out: \$ 236,554.48

Kathy Blasdel reported that all warrants have been reviewed and accounted for.

Dean Strawn moved to approve the Consent Agenda as presented; Calvin Dudney seconded the motion. The motion carried.

## **VISITORS**

Secretary Kathy Blasdel opened the floor to any visitors who wished to address the Board regarding matters that are not currently on the agenda.

## **NEW BUSINESS**

### **a) 2012 Yearend and January 2013 Financials**

Joseph Potts presented the 2012 Yearend and January 2013 Financials for the Three Rivers Convention Center, Toyota Center and Toyota Arena.

Calvin Dudney moved to accept the 2012 Yearend and January 2013 Financials for the Three Rivers Convention Center, Toyota Center and Toyota Arena; Dean Strawn seconded the motion. The motion carried.

### **b) Proposed Ground Breaking for the Hotel and Connection**

Corey Pearson mentioned the ground breaking date is still undetermined and contingent on the real estate closing.

### **c) Association of WA Public Facilities District Report**

Dean Strawn mentioned that the association is hopeful that SB 5599, concerning the taxing authority of public facilities districts across the state will pass by the Senate. A letter was sent to senators acknowledging our support of the bill. Corey Pearson and Dean Strawn met with former senator and current Benton County Commissioner Jerome Delvin to determine the best course of action.

### **d) Marquee**

Corey informed the Board the city will be purchasing the marquee through the KCDA (King County Directors' Assoc.). Jeff Kossow announced a purchase order was issued by the City of Kennewick yesterday. Corey also mentioned a Daktronics representative was here earlier today to look at the site. The current schedule is 8-12 weeks for delivery and 2-3 weeks for installation.

### **e) Executive Director Report**

Corey Pearson mentioned the Tri-City Americans are playing great. There is a game tomorrow, March 1<sup>st</sup> and then the NWAACC Basketball Tournament March 2<sup>nd</sup> – 5<sup>th</sup>. This is one of our toughest conversions each year. Corey also noted that he attended the Pollstar Live Conference this month. Andy Long and Phil Potters, who are part of the newly formed VenuWorks event department, had set up numerous meetings with promoters and agents. Corey also stated he and Barbara met with the TCVCB, TRIDEC and the Tri-City Chamber of Commerce to review the site plan for the new hotel.

### **f) TCVCB**

Kim Shugart reported the TCVCB issued six RFP's since the last meeting. Kim also mentioned a TV campaign is currently airing in the Puget Sound area and the 2013 visitor guides have been released and distributed. It was also stated that the VCB and convention center staff have agreed to periodic joint sales meetings.

## **BOARD COMMENTS/DISCUSSION**

General comments from the Board were given expressing thanks and appreciation to the staff for a job well done. Dean Strawn also announced that he would not be seeking reappointment to his Board position through the City of Kennewick. He thanked everyone for their efforts throughout his years of involvement.

## **ADJOURNMENT/RECESS**

Meeting adjourned at 6:00 PM

*The KPF Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.*

Shelley Ellis  
Approved by the Board of Directors