

THREE RIVERS CONVENTION CENTER EVENT SERVICES MENU



AUDIO/VIDEO EQUIPMENT	5 Day Adv	Day of Event
Video Switcher - Portable source selector for multiple files	\$300	\$350
Screen - 8' X 8'	\$40	\$50
Screen - 10 1/2' X 14' - front or rear projection	\$150	\$180
10 1/2' X 14' screen & 7000 lumen projector suspended from the ceiling	\$750	\$850
Projector 7000 lumen (4)	\$400	\$450
Projector 4800 lumen (6)	\$300	\$360
Laptop *	\$150	\$175
Power point remote	\$15	\$20
Comfort monitor	\$50	\$75
TV Flat screen 32" (1) *	\$175	\$200
TV Flat screen 37" (1) *	\$200	\$225
TV Flat screen 42" (3) *	\$225	\$250
DVD Player	\$50	\$75
Video Camera	\$550	\$650
Video projection in additional rooms - per room	\$100	\$200
Portable sound system	\$175	\$250
Microphone - wired	\$25	\$30
Microphone - wireless	\$75	\$100
Microphone - wireless lapel	\$75	\$100
Microphone - table top	\$25	\$50
Microphone stand	\$15	\$20
Audio mixer - 12 channel	\$50	\$75
Audio mixer - 16 channel	\$75	\$100
CD player	\$25	\$30
House sound system connection	\$50	\$75
Clear Com system - up to 8	\$450	\$600
Audio / visual Technician - per hour	\$30	\$30
External AV Company Used - per room - per day	\$40	

Lighting	5 day Adv	Day of Event
Fixed / Directed - per area	\$50	
LED up lighting - per light	\$30	\$50
GOBO - your logo shadow projected	\$200	

TABLES,CHAIRS,LINEN,SKIRT	5 day Adv	Day of Event
6' X 18" Classroom Table		\$15
6' X 30" Table		\$15
8' X 30" Table		\$15
5' X 6' Oval Banquet Table		\$15
Tall cocktail round table *		\$15
Chairs	\$5	\$7
Barstools with back	\$15	\$20
Executive Padded Chair	\$20	\$30
Linen-each extra	\$7	\$10
Table Skirting - Colors Available	\$10	\$15

Exhibitor Booths	5 day Adv	Day of Event
Display Table		\$25
Display Table w/Chairs		\$30
Pipe & Drape Standard - 8' tall 10' wide	\$10	\$15
Pipe & Drape Standard - 3' tall 8' wide	\$10	\$15
Exhibitor Booth - 8' back and 3' sides - 8' skirted table 2 chairs & garbage can	\$45	\$60
Exhibitor Booth w/Power - standard booth with 110V power	\$95	\$125

Dance Floor/Rope & Stanchion	5 day Adv	Day of Event
21' X 21' Dance Floor	\$200	\$300
30' X 30' Dance Floor	\$300	\$400
Rope & Stanchion - per 8' section	\$15	\$25

Presentation / Display / Phone	5 day Adv	Day of Event
Flip chart on easel	\$25	\$30
Easels	\$10	\$12
Cork Board - portable	\$20	\$25
Laser Pointer	\$15	\$20
Standard Telephone set up - analog	\$50	\$75
Digital Speaker Phone set up	\$135	\$150
Internet - hard line access	\$50	\$75

Decorators/Room Resets	5 day Adv	Day of Event
Mid-event reset Mtg Rms	\$200	\$300
Mid-event reset Great Hall	\$400	\$500
Banner Hanging - on pipe & drape - per banner	\$15	\$30
Banner Hanging - from ceiling - per banner	\$75	
Standard Ceiling Décor Hanging	\$500	
Mirror Tiles - per tile	\$1.50	\$3
Votive Candles - price per each	\$0.50	\$1

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MISCELLANEOUS NEEDS	5 day Adv	Day of Event
Coat Racks	\$20	\$30
Wires & Cables - vga, cat five, phone cord, xlr, bnc, - each	\$10	\$15
Audio/Visual Cart w/ power	\$15	\$20
Staging - 4X8 panels - each	\$20	\$30
Music Stands	\$10	\$15
Baby Grand Piano - with ghost player	\$200	\$225
Client Radio w/charger - first one free	\$25	\$35
Gaff Tape - per roll	\$30	\$30

OFFICE RELATED	5 day Adv	Day of Event
Copies -black & white -per 100	\$25	\$30
Copies -Color -per 100	\$75	\$100
Copier placed in your room -black and white - min 2 days	\$120/day	\$220/day
Copier placed in your room -Color - min 2 days	\$250/day	\$350/day
Secure Document Shred Bin - per 40 gallons	\$35	\$50

HEAVY EQUIPMENT	5 day Adv	Day of Event
Boom Lift w/ operator-per day	\$200	\$350
Fork lift w/operator - per hour	\$100	\$125
Lift Operator - per hour	\$37	\$45

ELECTRICAL SERVICES	5 day Adv	Day of Event
Licensed Electrician -2 hr min	\$200	\$300
Licensed Electrician -per hour after minimum fulfilled	\$100	\$200
Electrical permit - if required	\$150	
Electric - 30 amp service + +	\$100	
Panel Service/Drop Box - Twenty, 20 amp outlets	\$300	\$500
Power Strip - multi port	\$10	\$15
Extension Cord - 110 power	\$50	
Custom Power Set Ups	\$200	

EVENT STAFFING	5 day Adv	Day of Event
Security Personnel	\$20	\$20
Ushers/Ticket Takers/Ticket Sellers	\$18	\$18
Coat Check Attendant	\$18	\$18
Kennewick Police Officers (TWO)	\$350	\$350

ADDITIONAL LABOR CHARGES	5 day Adv	Day of Event
Helium Balloon Retrieval		\$200
Excessive Event Clean Up		\$500
Building Damage-cost of repairs +		\$100

SHIPPING & DRAYAGE	5 day Adv	Day of Event
Receiving / storage (package) per package	\$10	
Receiving / storage (pallet) per pallet	\$30	
Post event storage per package	\$10	\$10
Post event storage per pallet	\$30	\$30
Pallet disposal - per pallet	\$10	\$15

ALL PRICES LISTED ABOVE ARE PER DAY UNLESS SPECIFIED NEXT TO THE ITEM

ALL STAFFING PRICES ARE PER HOUR WITH A FOUR HOUR MINIMUM

ALL PRICES ARE SUBJET TO CHANGE WITHOUT NOTICE

* DENOTES AN ITEM WITH LIMITED AVAILABILTY