

# THREE RIVERS CONVENTION CENTER EVENT SERVICES MENU



<b>AUDIO/VIDEO EQUIPMENT</b>	<b>5 Day Adv</b>	<b>Day of Event</b>
<b>Video Switcher</b> - Portable source selector for multiple files	\$300	\$350
<b>Screen - 8' X 8'</b>	\$40	\$50
<b>Screen - 10 1/2' X 14'</b> - front or rear projection	\$150	\$180
<b>Screen - 9' X 16'</b> - front or rear projection	\$200	\$250
<b>Flown Package:</b> 10 1/2' X 14' screen & 7000 lumen projector suspended from the ceiling	\$750	\$850
<b>Flown Package:</b> 9' X 16' screen & 12,000 lumen projector suspended from the ceiling	\$900	\$1,000
<b>Projector</b> 12,000 lumen (4)	\$500	\$550
<b>Projector</b> 7000 lumen (4)	\$400	\$450
<b>Projector</b> 4800 lumen (6)	\$300	\$350
<b>Laptop</b> *	\$150	\$175
<b>Power point remote</b>	\$15	\$20
<b>Comfort monitor</b>	\$50	\$75
<b>TV</b> Flat screen 42" (6) *	\$225	\$250
<b>DVD Player</b>	\$50	\$75
<b>Video Camera</b>	\$550	\$650
Video projection in additional rooms - per room	\$100	\$200
<b>Portable sound system</b>	\$175	\$250
<b>Microphone - wired</b>	\$25	\$30
<b>Microphone - wireless</b>	\$75	\$100
<b>Microphone - wireless lapel</b>	\$75	\$100
<b>Microphone - table top</b>	\$25	\$50
<b>Microphone stand</b>	\$15	\$20
<b>Audio mixer - 12 channel</b>	\$50	\$75
<b>Audio mixer - 16 channel</b>	\$75	\$100
<b>CD player</b>	\$25	\$30
<b>House sound system connection</b>	\$50	\$75
<b>Clear Com system</b> - up to 8	\$450	\$600
<b>Audio / visual Technician</b> - per hour	\$30	\$30
<b>External AV Company Used</b> - per room - per day	\$40	

<b>Lighting</b>	<b>5 day Adv</b>	<b>Day of Event</b>
<b>Fixed / Directed</b> - per area	\$100	
<b>LED up lighting</b> - per light	\$30	\$50
<b>GOBO</b> - your logo shadow projected	\$200	

<b>TABLES,CHAIRS,LINEN,SKIRT</b>	<b>5 day Adv</b>	<b>Day of Event</b>
<b>6' X 18" Classroom Table</b>		\$15
<b>6' X 30" Table</b>		\$15
<b>8' X 30" Table</b>		\$15
<b>5' X 6' Oval Banquet Table</b>		\$15
<b>Tall cocktail round table</b> *		\$25
<b>Chairs</b>	\$5	\$7
<b>Barstools with back</b>	\$15	\$20
<b>Executive Padded Chair</b>	\$20	\$30
<b>Linen-each extra</b>	\$7	\$10
<b>Table Skirting</b> - Colors Available	\$10	\$15

<b>Exhibitor Booths</b>	<b>5 day Adv</b>	<b>Day of Event</b>
<b>Display Table</b>		\$25
<b>Display Table w/Chairs</b>		\$30
<b>Pipe &amp; Drape Standard</b> - 8' tall 10' wide	\$10	\$15
<b>Pipe &amp; Drape Standard</b> - 3' tall 8' wide	\$10	\$15
<b>Exhibitor Booth</b> - 8' back and 3' sides - 8' skirted table 2 chairs & garbage can	\$45	\$60
<b>Exhibitor Booth w/Power</b> - standard booth with 110V power	\$95	\$125

<b>Dance Floor/Rope &amp; Stanchion</b>	<b>5 day Adv</b>	<b>Day of Event</b>
<b>21' X 21' Dance Floor</b>	\$200	\$300
<b>30' X 30' Dance Floor</b>	\$300	\$400
<b>Rope &amp; Stanchion</b> - per 8' section	\$15	\$25

<b>Presentation / Display / Phone</b>	<b>5 day Adv</b>	<b>Day of Event</b>
<b>Flip chart</b> on easel	\$25	\$30
<b>Easels</b>	\$10	\$12
<b>Cork Board</b> - portable ( 1)	\$20	\$25
<b>Laser Pointer</b>	\$15	\$20
<b>Standard Telephone set up</b> - analog	\$50	\$75
<b>Digital Speaker Phone</b> set up	\$135	\$150
<b>Internet</b> - hard line access	\$50	\$75

<b>Decorators/Room Resets</b>	<b>5 day Adv</b>	<b>Day of Event</b>
<b>Mid-event reset Mtg Rms</b>	\$200	\$300
<b>Mid-event reset Great Hall</b>	\$400	\$500
<b>Banner Hanging</b> - on pipe & drape - per banner	\$15	\$30
<b>Banner Hanging</b> - from ceiling - per banner	\$100	
<b>Standard Ceiling Décor Hanging</b>	\$500	
<b>Mirror Tiles</b> - per tile	\$1.50	\$3
<b>Votive Candles</b> - price per each	\$0.50	\$1

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MISCELLANEOUS NEEDS	5 day Adv	Day of Event
Coat Racks	\$20	\$30
Wires & Cables - vga, cat five, phone cord, xlr, bnc, - each	\$10	\$15
Audio/Visual Cart w/ power	\$15	\$20
Staging - 4X8 panels - each	\$20	\$30
Music Stands	\$10	\$15
Baby Grand Piano - with ghost player	\$200	\$225
Client Radio w/charger - first one free	\$25	\$35
Gaff Tape - per roll	\$30	\$30

OFFICE RELATED	5 day Adv	Day of Event
Copies -black & white -per 100	\$25	\$30
Copies -Color -per 100	\$75	\$100
Secure Document Shred Bin - per 40 gallons	\$35	\$50

HEAVY EQUIPMENT	5 day Adv	Day of Event
Boom Lift w/ operator-per day	\$200	\$350
Fork lift w/operator - per hour	\$100	\$125
Lift Operator - per hour	\$37	\$45

ELECTRICAL SERVICES	5 day Adv	Day of Event
Licensed Electrician -2 hr min	\$200	\$300
Licensed Electrician -per hour after minimum fulfilled	\$100	\$200
Electrical permit - if required	\$150	
Electric - 30 amp service + +	\$100	
Panel Service/Drop Box - Twenty, 20 amp outlets	\$300	\$500
Power Strip - multi port	\$10	\$15
Extension Cord - 110 power	\$50	
Custom Power Set Ups	\$200	

EVENT STAFFING	5 day Adv	Day of Event
Security Personnel	\$28	\$38
Ushers/Ticket Takers/Ticket Sellers	\$25	\$25
Coat Check Attendant	\$25	\$25
Kennewick Police Officers (TWO)	\$350	\$350

ADDITIONAL LABOR CHARGES	5 day Adv	Day of Event
Helium Balloon Retrieval		\$200
Excessive Event Clean Up		\$500
Building Damage-cost of repairs +		\$100

SHIPPING & DRAYAGE	5 day Adv	Day of Event
Receiving / storage (package) per package	\$10	
Receiving / storage (pallet) per pallet	\$30	
Post event storage per package	\$10	\$10
Post event storage per pallet	\$30	\$30
Pallet disposal - per pallet	\$10	\$15

ALL PRICES LISTED ABOVE ARE PER DAY UNLESS SPECIFIED NEXT TO THE ITEM

ALL STAFFING PRICES ARE PER HOUR WITH A FOUR HOUR MINIMUM

ALL PRICES ARE SUBJET TO CHANGE WITHOUT NOTICE

\* DENOTES AN ITEM WITH LIMITED AVAILABILTY